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| **REPAIR / CALIBRATION SERVICE AUTHORIZATION FORM** |

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| **Purchase order:** |  |

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| Company Name / Organization: | | Contact Name: |
| Address: | | Room: |
| City, Province: | | Telephone: (     )       Ext: |
| Postal Code: | | E-mail: |
| Billing address, if different | | |
| Address: | E-mail: | |
| City, Province: | Postal Code: | |
| Delivery address, if different | | |
| Address: | Telephone: | |
| City, Province: | Postal Code: | |
| Return shipment method | | |
| Carrier: | | Account number: |
| Add to invoice – Costs vary according to weight and destination; from 15$ to 25$ in the Montreal region | | |

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| **Service requested**:  On site (30 pipettes and more)  Labmed Solutions laboratory |
| **Calibration frequency:**  3 months  6 months  12 months  Other: |
| **Repair costs estimation**:  Yes  No  If price exceeds $ |
| **Language of certificate**:  English  French |
| **Number of items**: Single channel:       Multichannel: |

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| **Declaration of Decontamination:** We certify that these instruments have been carefully cleaned and decontaminated and pose no danger through bacteriological, virological, chemical or radioactive contamination. We are aware that we may be held liable for any damage caused by contaminated instruments.  Signature :       Date : |

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| **Special requests** : |

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| **Important:** In order to proceed with the repair or calibration work, the Repair / Calibration Authorization Form must be completely filled out and sent with the instrument(s). |

**\*\*\* Additional copies of this document available upon request or from our website, www.labmedsolutions.com\*\*\***

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| **Standard Calibration Services**  ASTM-E1154 –89  Quick Check Service I This procedure includes the dismantling, cleaning, re-assembling and calibration of the pipette. It also includes a detailed calibration certificate, using 3 different volumes weighed 4 times. (Total of 12 tests per channel).  Costs:  Single channel: 33.00$  Multi channel: 90.00$  ASTM-E1154-89  Quick Check Service II Same as service I, however, no calibration certificate is issued.  Costs:  Single channel: 28.00$  Multi channel: 75.00$  ISO 8655-6 This procedure follows the ISO 8655 standard used for pipette calibration. It is often chosen by clients needing GLP, ISO 9000 or other quality assurance compliances. It includes the dismantling, cleaning, re-assembling and calibration of the pipette. It also includes a detailed calibration certificate using 3 different volumes weighed 10 times. (Total of 30 tests per channel).  Costs:  Single channel: 55.00$  Multi channel: 150.00$  **Calibration Service According to ISO 17025:2017 and CLAS program**  As found / As returned This procedure complies with the ISO 17025:2017 standard and the CLAS  (available in our laboratory only) program, requiring the testing of pipettes before any work is done to them. It acknowledges the condition of the pipettes upon reception. This is an option for clients needing a stricter compliance guideline. The same number of tests done at reception and after the dismantling, cleaning and re-assembling will be performed according to the standard ISO 8655-6. A calibration certificate is issued, mentioning both tests results, upon reception and after calibration.  Costs: ISO 8655-6  Single channel: 65.50$  Multi channel: 225.00$  **Verification Services**  Verification Service Verification of the pipette only, without dismantling for cleaning, according to  Including Calibration Certificate the selected standard but not including repair.  Costs: ASTM E1154-89 Service I  Single channel: 15.00$  Multi channel: 45.00$  ISO 8655-6  Single channel: 25.00$  Multi channel: 115.00$  **If found non-conforming, calibrate according to selected standard \***  Verification Service Verification of the pipette only, without dismantling for cleaning, not including  Without Calibration Certificate repair.  Costs:  Single channel: 13.00$  Multi channel: 25.00$  **If found non-conforming, calibrate according to ASTM E1154-89 Service II \***  \* A 15% discount applies to the calibration services only.  All parts replaced will be billed.  **Maintenance Contract**  A maintenance contract is available for 100 pipettes and more. On-site calibration is also available, including small volumes < 2 µl. Please contact us for more information. |